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## Title 46

### PROFESSIONAL AND OCCUPATIONAL STANDARDS

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**Title 46**  
**PROFESSIONAL AND OCCUPATIONAL STANDARDS**  
**Part LXXX. Substance Abuse Counselors**

**Chapter 1. General Provisions**

**§101. Scope**

A. The rules of this Part are relative to and govern the issuing of practice credentials and certifications to addiction counselors and prevention professionals by the Department of Health, Addictive Disorder Regulatory Authority, and all related matters.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3A(12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:646 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2082 (December 2025).

**§103. Source and Authority**

A. These rules are promulgated by the Department of Health, Addictive Disorder Regulatory Authority to provide for and implement its authority and responsibility pursuant to the Addictive Disorders Practice Act (the Act), R.S. 37:3386-3390.6.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386-3390.6.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:646 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2083 (December 2025).

**§105. Definitions**

A. As used in these rules, the following terms shall have the meanings specified.

*Act*—the Addictive Disorders Practice Act, R.S.37:3386-3390.6.

*Addictive Disorder Regulatory Authority (ADRA)*—the licensing board created within the Department of Health, to regulate the practice of addictive disorder treatment and prevention.

*Approved Educational Program (AEP)*—any organization that register as being ADRA approved as an education provider in the field of addictive disorder counseling and prevention and conducts courses, workshops, seminars, conferences and other educational programs.

*Approved Institution of Higher Education (AIHE)*—any university or college accredited by a recognized regional accrediting body which has applied for, received, and maintained approval of the ADRA for higher education in addictive disorder counseling and prevention.

*Clinical Supervision*—the interpersonal tutorial relationship between a certified clinical supervisor and other licensed, certified, or registered addiction counselor or counselor-in-training centered on the goals of skill development and professional growth through learning and practicing. Through observation, evaluation, and feedback, clinical supervision enables professional responsibility. Clinical supervision is understood to emphasize improvement of the counseling skills and effectiveness of the supervisee and is to be distinguished from administrative supervision.

*Direct Supervision*—responsible, continuous, on-the-premises observation, by a certified clinical supervisor or qualified professional supervisor approved by the ADRA, whereby the supervisor is personally present in the servicing facility and immediately available to the service area. Direct supervision may include treatment team or staffing meetings, observation in group, individual, family, education or other, private conversations (one to one) discussing cases, core functions, knowledge, skills, and attitudes (KSA) or reviews of charts or medical records. The professional providing direct supervision shall be ultimately responsible for the acts or omissions of the counselor in training or prevention specialist in training he is supervising. Where off-the-premises experience is arranged for the candidate being supervised, the supervision plan shall so indicate and shall designate an appropriate professional at the worksite to act in a supervisory capacity.

*IC & RC*—the International Certification and Reciprocity Consortium. *Performance Domains*—for prevention professionals are:

- a. Planning and evaluation;
- b. Prevention education and service delivery;
- c. Communication;
- d. Community organization;
- e. Public policy and environmental change; and
- f. Professional growth and responsibility.

*TAP 21—Addiction Counseling Competencies: The Knowledge, Skills, and Attitudes of Professional Practice (The Competencies)*—published by the Substance Abuse and Mental Health Services Administration (SAMHSA) and the Center for Substance Abuse Treatment (CSAT) as Technical Assistance Publication (TAP) 21.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3A(12).

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Department of Health, Addictive Disorder Regulatory Authority, LR 51:2083 (December 2025).

§107. Severability

A. If any provision of these rules, or the application or enforcement thereof, is held invalid, such invalidity shall not affect other provisions or applications of these rules which can be given effect without the invalid provisions or applications, and to this end the several provisions of these Rules are hereby declared severable.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:647 (March 2005).

Chapter 3. Practice

§301. Scope of Practice

A. The practice of addictive disorder counseling within the meaning and intent of these rules and regulations shall consist of the rendering of professional guidance to individuals suffering from addictive disorders to assist them in gaining an understanding of the nature of their disorder and developing and maintaining a responsible life style. The scope of practice shall include making appropriate referrals to qualified professionals, providing counseling to family members when appropriate, and utilizing the core functions and KSA's of addictive disorder counseling.

B. The practice of prevention within the meaning and intent of these rules and regulations shall consist of the rendering of prevention services. The scope of the practice shall include collaboration with qualified professionals and utilization of the performance domains of prevention to increase the awareness of high risk behaviors and the perception that high risk behaviors are, or potentially can be, harmful. In addition to any other positive outcomes that may be sought, the practice of prevention seeks to:

- 1. reduce the availability of alcohol, tobacco and other substances to youth; achieve long term reductions in underage drinking and the use of tobacco and other drugs;
2. reduce the underage access to and use of alcohol;
3. address other substance use and substance-use related behaviors including increased or retained employment or educational status;
4. decrease criminal justice involvement;
5. increase stability in family and living conditions;
6. increase access to services (including treatment services);
7. increase social supports and social connectedness.

C. Nothing in these rules and regulations shall be construed to authorize an addiction counselor, compulsive gambling counselor, or prevention professional to practice medicine, social work, or psychology, or to provide any counseling other than addictive disorders counseling or prevention services. An addiction counselor, compulsive

gambling counselor, or prevention professional shall not order, administer, or interpret psychological tests or utilize psychometric procedures.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3A(12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:647 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2083 (December 2025).

§303. Minimum Standards of Practice

A. The minimum standard of practice for addiction counselors and prevention professionals will be met if:

- 1. the individual has a valid and current credential issued or recognized by, and is in good standing with, the ADRA;
2. the individual adheres to the code of ethics as set forth in these rules; and
3. the individual practices within the scope of practice defined in the Act and in these rules.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3A(3) and (12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:648 (March 2005), amended LR 51:2083 (December 2025).

Chapter 5. ADRA Documents and Payment of Costs

§501. Fees

A. The fees and penalties of the ADRA shall not exceed the following amounts.

- 1. Addiction Counselor and Prevention Practice Credential
a. Application (valid for one year) \$300
b. Renewal of Credential \$300
c. Certification by Reciprocity \$300
d. Late Fee for Renewal \$150
e. Reinstatement of Credential \$300
2. Specialty Certifications
a. Application (valid for one year) \$200
b. Renewal \$300
c. Late Fee for Renewal \$150
3. In-Training Status for Counselor and Prevention Practice Credential
a. Application (valid for one year) \$100
b. Renewal \$100
c. Late Fee for Renewal \$ 75
4. Treatment and Prevention Para-professional

- a. Application (valid for one year) \$100
  - b. Renewal (valid for one year) \$100
  - c. Late Fee for Renewal \$ 50
5. Approved Training or Educational Institute, Provider or Institution
- a. Application (valid for one year) \$250
  - b. Renewal \$250
  - c. Course Reports for Each Participant \$ 5
6. CEU Approval for Training or Educational Institutes, Providers or Institutions Who Do Not Obtain Approved Provider Status
- a. Approval per Course \$150
  - b. Course Reports for Each Participant \$ 5
7. Approval of CEU Credits Not Obtained from an Approved Provider or where the Provider Has Not Received ADRA Approval of the Course
- a. For each 15 hours of CEU Credit Submitted \$ 50
8. Associated Application Fees. Requests must be submitted in writing along with the appropriate fee.
- a. Duplicate or Replacement Wall Certificate \$ 25
  - b. Duplicate or Replacement Wallet Card \$ 5
  - c. Application for Name Change (includes card and certificate) \$ 25
  - d. Copy of Information from File \$0.25 per page

9. The ADRA may impose an administrative fee not to exceed \$500 for each violation of its regulations committed by any person holding any ADRA practice credential, ADRA specialty certification, ADRA training status or other professional or para-professional status offered or recognized by the ADRA.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(5) and (12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 33:649 (April 2007), amended by Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012).

**§503. ADRA Documents**

**A. Official Records**

1. Office records of the ADRA shall be maintained at the office of the ADRA or other depository authorized by the ADRA.

2. All official records of the ADRA excluding materials containing information considered confidential, shall be open for inspection during regular office hours.

3. Any person desiring to examine official nonconfidential records shall be required to provide proper identification and sign a statement listing the records to be

questioned and examined. Records which are stored in historical files or which have been authorized for off-site storage, may require the payment of costs for research and location.

4. Official records shall not be taken from the ADRA office without the express authorization of the executive director of the ADRA. Copies of records may be obtained upon written request and by paying a fee prescribed by the Division of Administration.

**B. Certificate**

1. The ADRA shall provide to each credentialed professional a certificate which lists the individual's name, the credential issued, date of initial certification, and certification number.

2. Original certificates shall not be issued until the application has been evaluated and approved by official action of the ADRA. The ADRA may set the effective date and expiration date of the certificate at the time of approval.

3. Replacement certificates shall be issued when the request has been received and the cost of issuing the replacement certificate paid. Replacement certificates shall contain the same information as the original certificate.

4. Official certificates shall be signed by the executive director and be affixed with the official seal of the state of Louisiana.

5. Currency of the certificate shall be documented by a wallet card issued by the ADRA with the date of certification or renewal and the date of expiration.

**C. Roster and Mailing Lists**

1. Each year the ADRA shall make available a roster of all ADRA persons holding a credential or learning status issued by the ADRA. The ADRA may also make the roster available on its website.

2. The roster shall include the name, professional address, professional telephone number and credential(s) of each individual, and other information as the individual may permit.

3. The ADRA shall make copies of the roster available upon formal request and payment of the cost incurred by the ADRA for providing the copy.

4. Rosters and mailing lists are the property of the ADRA and shall not be distributed nor used by any party other than that which initially obtained a copy.

**D. Notice and Receipt**

1. All communications, including but not limited to notices, are official and are considered served when signed by the executive director of the ADRA, or other authorized person, and mailed to the address of record. It is the responsibility of the individual to ensure that the mailing address maintained by the ADRA is current and to advise the ADRA immediately of any change of mailing address.

2. The receipt of applications, forms, notices, and other communications to the ADRA shall be considered received in the ADRA office.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:37:3386.3A(12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:648 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2083 (December 2025).

## Chapter 7. Credentials for License/Certification/Registration

### §701. Licensed Addiction Counselor (LAC)

A. The ADRA shall recognize as an LAC each candidate who possesses requirements set forth in R.S. 37:3387, in addition to the following:

1. provides evidence of having satisfied the following requirements in education, direct clinical supervision, and work experience under direct supervision;

a. Education

i. A master’s degree from a regionally accredited institution of higher education. The degree shall be in a human service or behavioral science discipline or such other discipline as the ADRA may deem appropriate. Official transcripts, including degree and date conferred, must be received by the ADRA office directly from the university.

ii. Any person seeking to be recognized as an LAC who possesses a master’s degree in a discipline other than a human services or behavioral science discipline may apply to the ADRA for a degree substitution waiver. The ADRA may grant or deny the waiver on such terms, conditions, and requirements as are deemed appropriate and in the best interest of the public.

iii. Documentation that verifies the successful completion of a minimum of 300 education hours with a minimum of 180 hours specific to addictive disorders, a minimum of six hours of professional ethics, and the remaining hours in counseling education.

b. Direct clinical supervision

i. Documentation that verifies the completion of 300 hours of direct clinical supervision provided face-to-face with a Certified Clinical Supervisor (CCS) in the core competencies based on the 123 competencies in TAP 21. This supervision should take place at a rate of not less than one hour per week. This supervision must be documented and verified by the CCS providing the supervision.

c. Work experience under direct supervision

i. Documentation that verifies the successful completion of 2000 hours of supervised work experience in an agency or facility that regularly treats clients with diagnoses of addictive disorders.

ii. This work experience may not exceed 2000 hours per year.

iii. The supervision required herein must be attested to by a licensed mental health provider, CAC, RAC, or designated facility administrator.

iv. Unsupervised work experience will not be considered.

2. Examination

a. Provide documentation of professional competency in addictive disorder counseling by successfully completing the examination requirements established by the ADRA.

B. Renewal

1. For an LAC credential to be considered for renewal;

a. A completed renewal application approved by the ADRA must be filed prior to the expiration date; and

b. Include proof that within two years prior to the expiration date, the LAC has completed a minimum of 48 hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) directly applicable to or related to addictive disorder counseling, which must include six hours in professional ethics.

2. In addition, the renewal applicant must:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and email address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3A(3), (5) and (12), and R.S. 37:3387B, E, and F.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:649 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2084 (December 2025).

### §703. Certified Addiction Counselor (CAC)

A. The ADRA shall recognize as a CAC each candidate who possesses requirements set forth in R.S. 37:3387.1, in addition to the following:

1. Provides evidence of having satisfied the following requirements in education, direct clinical supervision, and work experience under direct supervision:

a. Education

i. possesses a bachelor’s degree from a regionally accredited institution of higher education. The degree shall be in a human service or behavioral science discipline or such other disciplines as the ADRA may deem appropriate. Official transcripts, including degree and date conferred, must be received by the ADRA office directly from the university.

ii. Any person seeking to be recognized as a CAC who possesses a bachelor's degree in a discipline other than human services or behavioral science discipline may apply to the ADRA for a degree substitution waiver. The ADRA may grant or deny the waiver on such terms, conditions, and requirements as are deemed appropriate and in the best interest of the public.

iii. documentation that verifies the successful completion of a minimum of 300 education hours with a minimum of 180 hours specific to addictive disorders, a minimum of six hours of professional ethics, and the remaining hours in counseling education.

b. Direct clinical supervision

i. Documentation that verifies the completion of 300 hours of direct clinical supervision, provided face-to-face with a Certified Clinical Supervisor (CCS) in the core competencies based on the 123 competencies in TAP 21.

ii. This supervision should take place at a rate of not less than one hour per week.

iii. This supervision must be documented and verified by the CCS providing the supervision.

c. Work experience under direct supervision

i. documentation that verifies the successful completion of 4000 hours of supervised work experience in an agency or facility that regularly treats clients with diagnoses of addictive disorders.

ii. This work experience may not exceed 2000 hours per year.

iii. The supervision required herein must be attested to by a licensed mental health provider, CAC, RAC, or designated facility administrator.

iv. Unsupervised work experience will not be considered.

2. Examination

a. provide documentation of professional competency in addictive disorder counseling by successfully completing the examination requirements established by the ADRA.

B. Renewal

1. For a CAC credential to be considered for renewal:

a. a completed renewal application approved by the ADRA must be filed prior to the expiration date;

b. include proof that within two years prior to the expiration date, the CAC has completed a minimum of 48 hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) directly applicable to or related to addictive disorder counseling, which must include six hours in professional ethics.

2. In addition, the renewal applicant must:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3387.1(B) and (F) and R.S. 37:3388.4(A)(5) and (12), R.S. 3386.3A(5) and (12) and R.S. 37:3387.1(B) and (F).

HISTORICAL NOTE: Promulgated by the Department of and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:649 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 40:1005 (May 2014), amended by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2085 (December 2025).

**§705. Registered Addiction Counselor (RAC)**

A. The ADRA shall recognize as an RAC each candidate who possesses requirements set forth in R.S. 37:3387.2, in addition to the following:

1. provides evidence of having satisfied the following requirements in education, direct clinical supervision, and work experience under direct supervision:

a. Education

i. at least a high school diploma or its equivalent.

ii. documentation that verifies the successful completion of a minimum of 300 education hours with a minimum of 180 hours specific to addictive disorders, a minimum of six hours of professional ethics, and the remaining hours in counseling education.

b. Direct clinical supervision

i. documentation that verifies the completion of 300 hours of direct clinical supervision, provided face-to-face with a Certified Clinical Supervisor (CCS) in the core competencies based on the 123 competencies from TAP 21.

ii. This supervision should take place at a rate of not less than one hour per week.

iii. This supervision must be documented and verified by the CCS providing the supervision.

c. Work experience under direct supervision

i. documentation that verifies the successful completion of 6000 hours of supervised work experience in an agency or facility that regularly treats clients with diagnoses of addictive disorders.

ii. This work experience may not exceed 2000 hours per year.

iii. The supervision required herein must be attested to by a licensed mental health provider, CAC, RAC, or designated facility administrator.

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iv. Unsupervised work experience will not be considered.

### 2. Examination

a. documentation of professional competency in addictive disorder counseling by successfully completing the examination requirements established by the ADRA.

### B. Renewal

1. For an RAC credential to be considered for renewal:

a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and

b. include proof that within two years prior to expiration date, the RAC has completed a minimum of 48 hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) directly applicable to or related to addictive disorder counseling, which must include six hours in professional ethics.

2. In addition, the renewal applicant must:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and e-mail address.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3387.2(B) and (F) and R.S. 37:3388.4(A)(5) and (12), and R.S. 37:3386.3A(7).

**HISTORICAL NOTE:** Promulgated by the Department of and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:650 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 40:1005 (May 2014), amended by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2085 (December 2025).

### **§707. Counselor-In-Training (CIT)**

A. The ADRA shall recognize as a CIT each candidate who possesses requirements set forth in R.S. 37:3387.3, in addition to the following:

1. attest that they are actively pursuing a career as a licensed, certified, or registered addiction counselor.

2. has not violated any ADRA statute or rule and has not been subject to disciplinary action by any other credentialing board.

3. possesses at least a high school diploma or its equivalent.

4. documents the completion of 180 hours of education specific to addictive disorders.

5. obtains a Certified Clinical Supervisor (CCS), and in collaboration with the CCS, develops a learning plan that

includes the 123 competencies and competencies outlined in TAP 21.

a. Progressive process in the learning plan must be documented by the CCS annually; and

b. The CIT must meet face-to-face with the CCS at least one hour per week.

B. The ADRA shall develop CIT guidelines and CCS guidelines and shall post on the ADRA website. The guidelines shall be considered the minimum standards applicable to all CITs and CCSs who must regularly consult the website and review the guidelines to ensure familiarity and compliance with minimum standards.

C. CIT status is granted for a 12-month period. During the 12-month period, the CIT shall comply with the ADRA guidelines for CIT status and, if required, sign an agreement acknowledging and consenting to the provisions of the guidelines.

D. The CIT shall be allowed to maintain CIT status for an aggregate period not to exceed 72 months.

### E. Scope of Work

1. CIT status does not authorize the CIT to engage in independent practice under any circumstances.

2. After the CIT has completed 300 hours of direct clinical supervision, the CIT may work in the following core functions only if a credentialed addiction professional is in the building or available by phone for consultation and supervision:

a. screening;

b. intake;

c. orientation;

d. client education; and

3. After the CIT has completed 300 hours of direct clinical supervision and documented a level of knowledge and competency as set forth in TAP 21, the CIT may work in the following core functions under the direct supervision of a credentialed addiction professional or licensed mental health professional (LMHP), which professional must be in the building or available by phone for consultation and supervision:

a. assessment;

b. treatment planning;

c. counseling;

d. referral;

e. crisis intervention;

f. report and record keeping;

g. consultation; and

h. case management.

### F. Renewal

1. For a CIT to be considered for renewal:

- a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and
- b. include proof that within one year prior to the expiration date, the CIT has completed a minimum of 20 hours of education directly applicable to or related to addictive disorder counseling; and
- c. include documentation of continued compliance of supervision by a CCS.

2. In addition, the renewal applicant must:

- a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.
- b. report any changes in sobriety status, including relapse and recovery dates.
- c. report any felony arrests and felony convictions.
- d. report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, and R.S. 37:3386.3A(12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:651 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 39:2275 (August 2013), amended by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2086 (December 2025).

**§709. Addiction Treatment Assistant (ATA)**

A. The ADRA shall recognize as an ATA each candidate who possesses the requirements set forth in R.S. 37:3387.4 and who verifies the completion of 6 hours of professional ethics training.

B. Scope of work

1. The ATA shall serve in a supportive role within the clinical environment under the supervision of a licensed mental health provider, CAC, RAC, or designated facility administrator.

C. Renewal

1. For an ATA to be considered for renewal:

- a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and
- b. include proof that within one year prior to the expiration date, the ATA has completed 6 hours of professional ethics training.

2. In addition, the renewal applicant:

- a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.
- b. report any changes in sobriety status, including relapse and recovery dates.
- c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, and R.S. 37:3386.3A(12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:651 (March 2005), amended by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2087 (December 2025).

**§711. Certified Clinical Supervisor (CCS)**

A. The ADRA shall recognize as a CCS each candidate who possesses requirements set forth in R.S. 37:3387.5, and who provide documentation of either:

- 1. a current and valid credential as a LAC, CAC or RAC; or
- 2. a current and valid mental health license with an addictive disorder specialty certification approved by the board.

B. Renewal

1. For a CCS credential to be considered for renewal:

- a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and
- b. include proof that within two years prior to the expiration date, the CCS has completed a minimum of eight hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) directly applicable to clinical supervision and a minimum of six hours in professional ethics.

2. In addition, the renewal applicant must:

- a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.
- b. report any changes in sobriety status, including relapse and recovery dates.
- c. report any felony arrests and felony convictions.
- d. report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, and R.S. 3386.3A(12).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:652 (March 2005), amended Department of Health, Addictive Disorder Regulatory Authority, LR 51:2087 (December 2025).

**§713. Certified Compulsive Gambling Counselor (CCGC)**

A. The ADRA shall recognize as a CCGC each candidate who possesses requirements set forth in R.S. 37:3387.6.

B. Renewal

1. For a CCGC credential to be considered for renewal:

- a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and

## PROFESSIONAL AND OCCUPATIONAL STANDARDS

b. include proof that within two years prior to the expiration date the CCGC has completed a minimum of eight hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) directly applicable to compulsive gambling and a minimum of six hours in professional ethics.

2. In addition, the renewal applicant must:

- a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.
- b. report any changes in sobriety status, including relapse and recovery dates.
- c. report any felony arrests and felony convictions.
- d. report any changes in contact information, including name, address, phone number, and e-mail address.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4, and R.S. 37:3386.3A(12).

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:652 (March 2005), amended Department of Health, Addictive Disorder Regulatory Authority, LR 51:2087 (December 2025).

### **§715. Licensed Prevention Professional (LPP)**

A. The ADRA shall recognize as an LPP each candidate who possesses requirements set forth in R.S. 37:3387.10 D, and who:

1. provides evidence of having satisfied the following requirements in education, direct clinical supervision, and work experience under direct supervision:

a. Education

i. a masters degree from a regionally accredited institution of higher education. Official transcripts, including degree and date conferred, must be received by the ADRA office directly from the university.

ii. documentation that verifies the successful completion of a minimum of 120 continuing education hours across all prevention domains, 90 hours must be prevention specific, 24 hours must be addiction (alcohol or other drug) specific, and a minimum of six hours must be in prevention ethics.

b. Direct clinical supervision

i. documentation that verifies the completion of a 120-hour practicum with a Certified Prevention Supervisor (CPS) in the prevention domains with a minimum of ten hours in each domain. A list of the current prevention domains can be found in policy adopted by the ADRA.

c. Work experience under direct supervision

i. documentation that verifies successful completion of 2000 hours of Alcohol, Tobacco and Other Drug (ATOD) Prevention work experience across the domains.

ii. This work experience may not exceed 2000 hours per year.

iii. The supervision required herein must be provided by a licensed mental health provider, CPP, RPP or designated facility administrator.

iv. Unsupervised work experience will not be considered.

2. is not currently and has not had an addictive disorder and/or compulsive gambling disorder within two years prior to application.

3. signs a statement that the applicant has read and will abide by the Code of Ethics.

4. Examination

a. documentation of professional competency in prevention services by successful completion of the examination requirements established by the ADRA.

B. Renewal

1. For an LPP credential to be considered for renewal:

a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and

b. include proof that within two years prior to the expiration date, the LPP has completed a minimum of 48 hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) across the prevention domains, which must include six hours in prevention ethics.

2. In addition, the renewal applicant must:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and e-mail address.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3386.3 A (7) and R.S. 37:3386.3 A(12).

**HISTORICAL NOTE:** Promulgated by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2087 (December 2025).

### **§716. Certified Prevention Professional (CPP)**

A. The ADRA shall recognize as a CPP each candidate who possesses requirements set forth in R.S. 37:3387.11, and who:

1. provides evidence of having satisfied the following requirements in education, direct clinical supervision, and work experience under direct supervision:

a. Education

i. a bachelor's degree from a regionally accredited institution of higher education. Official transcripts, including degree and date conferred, must be received by the ADRA office directly from the university.

ii. documentation that verifies the successful completion of 120 total continuing education hours across all prevention domains, 90 hours must be prevention specific, 24 hours must be addiction (alcohol or other drug) specific, and with a minimum of six hours in prevention ethics.

b. Direct clinical supervision

i. documentation that verifies the completion of a 120-hour practicum with a Certified Prevention Supervisor (CPS) in the prevention domains with a minimum of 10 hours in each domain. A list of the current prevention domains can be found in policy adopted by the ADRA.

c. Work experience under direct supervision

i. documentation that verifies the successful completion of 4000 hours of Alcohol, Tobacco and Other Drug (ATOD) Prevention work experience across the domains.

ii. This work experience may not exceed 2000 hours per year.

iii. The supervision required herein must be provided by a licensed mental health provider, CPP, RPP or designated facility administrator.

iv. Unsupervised work experience will not be considered.

2. is not currently and has not had an addictive disorder and/or compulsive gambling disorder within two years prior to application.

3. signs a statement that the applicant has read and will abide by the Code of Ethics.

4. Examination

a. documentation of professional competency in prevention services by successful completion of the examination requirements established by the ADRA.

B. Renewal

1. For a CPP credential to be considered for renewal:

a. a completed renewal application approved by the ADRA must be filed prior to the expiration date; and

b. include proof that within two years prior to the expiration date, the CPP has completed a minimum of 48 hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) across the prevention domains, which must include six hours in prevention ethics.

2. In addition, the renewal applicant must:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3386.3 A (7) and R.S. 37:3386.3 A(12).

HISTORICAL NOTE: Promulgated by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2088 (December 2025).

**§717. Registered Prevention Professional (RPP)**

A. The ADRA shall recognize as an RPP each candidate who possesses requirements set forth in R.S. 37:3387.12 D, in addition to the following:

1. provides evidence of having satisfied the following requirements in education, direct clinical supervision, and work experience under direct supervision:

a. Education

i. at least a high school diploma or its equivalent.

ii. documentation that verifies the successful completion of 120 continuing education hours across all prevention domains, 90 hours must be prevention specific, 24 hours must be addiction (alcohol or other drug) specific, and six hours in prevention ethics.

b. Direct clinical supervision

i. documentation that verifies the completion of a 120-hour practicum with a Certified Prevention Supervisor (CPS) in the prevention domains with a minimum of 10 hours in each domain. A list of the current prevention domains can be found in policy adopted by the ADRA.

c. Work experience under direct supervision

i. documentation that verifies successful completion of 6000 hours of Alcohol, Tobacco and Other Drug (ATOD) Prevention work experience across the domains.

ii. This work experience may not exceed 2000 hours per year.

iii. The supervision required herein must be provided by a licensed mental health provider, CPP, RPP or designated facility administrator.

iv. Unsupervised work experience will not be considered.

2. is not currently and has not had an addictive disorder and/or compulsive gambling disorder within two years prior to application.

3. signs a statement that the applicant has read and will abide by the Code of Ethics.

C. Examination

i. documentation of professional competency in prevention services by successfully completing the examination requirements established by the ADRA.

B. Renewal

1. For an RPP credential to be considered for renewal:

## PROFESSIONAL AND OCCUPATIONAL STANDARDS

- a. a completed renewal application approved by the ADRA must be filed prior to the expiration date;
- b. include proof that within two years prior to the expiration date, the RPP has completed a minimum of 48 hours of education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) across the prevention domains, which must include six hours in prevention ethics.

### 2. In addition, the renewal applicant must:

- a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.
- b. report any changes in sobriety status, including relapse and recovery dates.
- c. report any felony arrests and felony convictions.
- d. report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3386.3 A(7) and R.S. 37:3386.3 A(12).

HISTORICAL NOTE: Promulgated by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2088 (December 2025).

### §719. Prevention Specialist-In-Training (PSIT)

A. The ADRA shall recognize as a PSIT each candidate who:

1. documents that he is actively pursuing a career as a LPP, CPP or RPP;
2. is at least 18 years of age;
3. is a legal resident of the United States;
4. is not in violation of any ethical standards subscribed to by the ADRA;
5. does not now, and has not had, an addictive disorder and/or compulsive gambling disorder for a period of two years from the date of application;
6. has not been convicted of, pleaded guilty, or entered a plea of nolo contendere to a felony unless the applicant has applied for and been granted a waiver by the ADRA. The applicant shall sign a form prescribed by the ADRA authorizing the ADRA to obtain a criminal history or to conduct a criminal background check;

7. signs a statement that the applicant has read and will abide by the Code of Ethics; and

8. provide three letters of recommendation;

B. PSIT status is granted for a 12 month period, during which the PSIT shall comply with the ADRA guidelines for PSIT supervision;

1. The PSIT shall be allowed to maintain the PSIT status for an aggregate period not to exceed 72 months.

C. The ADRA shall develop PSIT supervision guidelines and post the guidelines on the ADRA website, which guidelines shall be considered the minimum standards

applicable to all PSIT and PSIT supervisors. D. A PSIT must work toward the requisite hours of work experience under the supervision of a CPS, licensed mental health professional (LMHP), LPP, CPP, or RPP to maintain PSIT status.

### D. Renewal

1. For a PSIT to be considered for renewal:

a. a completed renewal application approved by the ADRA must be filed, prior to the expiration date;

b. include proof that within one year prior to the expiration date, the PSIT completed a minimum of 20 hours of education directly applicable to or related to the prevention domains; and

c. include documentation of the continued supervision by a CPS.

2. In addition, the renewal applicant must:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. Report any changes in contact information, including name, address, phone number, and e-mail address.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, and R.S. 37:3386.1 (14).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:653 (March 2005), amended Department of Health, Addictive Disorder Regulatory Authority, LR 51:2089 (December 2025).

### §720. Certified Prevention Supervisor (CPS)

A. The ADRA shall recognize as a CPS each candidate who possesses the requirements set forth in R.S. 37:3387.14 E, in addition to the following:

1. is a legal resident of the United States;

2. is not currently and has not had any addictive disorder and/or compulsive gambling disorder for a period of two years prior to the application;

3. has not been convicted of, pleaded guilty, or entered a plea of nolo contendere to a felony unless the applicant has applied for and been granted a waiver by the ADRA;

4. signs a form prescribed by the ADRA authorizing the ADRA to obtain a criminal history or to conduct a criminal background check;

5. signs a statement that the applicant has read and will abide by the Code of Ethics;

6. documents a minimum of 10,000 hours of work experience in the field of prevention;

7. documents a minimum of 4,000 hours of work experience in a prevention supervisory position; and

8. provides evidence of the completion of a minimum of 30 hours in ADRA approved prevention supervision education.

**B. Scope of supervision**

1. An LPP recognized as a CPS may provide supervision for LPP, CPP, RPP, or PSIT; and

2. A CPP recognized as CPS may provide supervision for CPP, RPP, or PSIT.

**C. Renewal**

1. For a CPS credential to be considered for renewal:

a. a completed renewal application approved by the ADRA must be filed prior to the expiration date;

b. include proof that within two years prior to expiration date, the CPS has completed eight hours of supervision education from an approved educational provider (AEP) or an approved institute of higher education (AIHE) related to the prevention domains and six hours in prevention ethics; and

c. include proof of a current and valid LPP or CPP credential.

2. In addition, the renewal will require the applicant to:

a. report any violations of the ADRA statute and rules and disciplinary action by any other credentialing board.

b. report any changes in sobriety status, including relapse and recovery dates.

c. report any felony arrests and felony convictions.

d. report any changes in contact information, including name, address, phone number, and e-mail address.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 33:37:3386.3 A(12) and R.S. 37:3388.2.

**HISTORICAL NOTE:** Promulgated by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2089 (December 2025).

**§721. Practice Credential by Reciprocity from Other States**

A. The ADRA may issue a practice credential or specialty certification, without examination in this state to any person who meets the following requirements:

1. if the applicant is applying from an IC&RC jurisdiction, the applicant may follow the IC&RC reciprocity process;

2. if the applicant is not applying from an IC&RC jurisdiction, the applicant may submit an application and satisfy the following:

a. possess a valid credential to practice as an addiction counselor or prevention professional in any other state;

b. document and verify that the practice credential or specialty certification from the other state is based upon an

examination and other requirements substantially equivalent to the requirements for the same practice in Louisiana; or

3. The applicant may be licensed by endorsement in accordance with the provisions of the Welcome Home Act, R.S. 37:51-59.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3383.4 A(12), R.S. 37:3390.2 and R.S. 37:51-59.

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:654 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2090 (December 2025).

**§723. Application and Examination**

**A. Application**

1. Eligibility requirements and applications for a practice credential, specialty certification, or learning status shall be maintained on the ADRA website.

2. An application remains valid for one year.

3. The application shall contain forms for the applicant to provide information and documentation attesting to the completion of the requirements for a practice credential, specialty certification, or learning status.

4. Each application shall require such information the ADRA deems necessary and appropriate.

**B. Examination**

1. An application will be reviewed for test eligibility after the submitted application's complete and all required information and forms are received by the ADRA.

2. Upon completion and approval of the application, the applicant will be deemed eligible to take the appropriate examination.

3. The ADRA shall determine the scope of the examinations which satisfy the ADRA requirements.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4, and R.S. 37:3386 A(12).

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:654 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2090 (December 2025).

**§725. Renewal**

A. It is the responsibility of the individual to timely renew a practice credential, specialty certification, and learning status.

B. The ADRA shall renew a practice credential, specialty certification, or learning status only upon receipt of completed application for renewal and satisfaction of all renewal requirements. Upon renewal, the ADRA shall issue a new wallet card with date of renewal and new expiration date.

C. Applications for renewal which do not satisfy the renewal requirements will be deemed deficient. The individual will be notified and allowed to correct the

deficiency. If a deficient renewal application is corrected after the expiration date, payment of the late fee is required.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4, and R.S. 37:3386.3 A(12).

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:654 (March 2005), amended Department of Health, Addictive Disorder Regulatory Authority, LR 51:2090 (December 2025).

**§727. Continuing Professional Education for Renewal**

A. In-service training conducted by an employer does not serve as continuing education for renewal.

B. Continuing education hours must be approved by the ADRA.

C. If unapproved continuing education hours are submitted, renewal applicant must document that the education meets standards equivalent of the ADRA. Equivalence may be demonstrated by providing the course description and the qualifications of instructors.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4 A(8), (10) and (12), and R.S. 37:3386.3.

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:655 (March 2005), amended Department of Health, Addictive Disorder Regulatory Authority, LR 51:2090 (December 2025).

**§729. Failure to Timely Renew**

A. A practice credential, specialty certification, or learning status not renewed prior to the expiration date shall be deemed suspended until renewed or reinstated.

B. Applications for renewal received within 30 days after the expiration date and which satisfy all requirements for renewal will require payment of both a renewal fee and a late fee and will be effective on the expiration date.

C. Suspended practice credentials and specialty certifications must be surrendered to the ADRA by the thirty-first day after the expiration date.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3390 B and R.S. 37:3386.3 A(12).

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:655 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2091 (December 2025).

**§731. Reinstatement**

A. An ADRA practice credential or specialty certification suspended for nonrenewal may be reinstated within one year of the expiration date, provided:

1. a satisfactory application for renewal is submitted within a year of the date of the expiration, together with an explanation of the failure to renew and a written request for reinstatement.

2. for a practice credential the individual must document the completion of 48 hours of education required for timely renewal, plus an additional 12 hours of education

if the application is received within six months of the expiration date, or an additional 24 hours of education is the application is received more than six months after the expiration date;

3. for a specialty certification the individual must document the completion of 14 hours of education required for timely renewal plus an additional four hours of education if the application is received within six months of the expiration date, or an additional eight hours of education if the application is received more than six months after the expiration date; and

4. CIT, PSIT, or ATA status must be timely renewed and are not eligible for reinstatement.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4; and R.S. 37:3386.3A(12).

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:655 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2091 (December 2025).

**Chapter 9. Disciplinary Procedures**

**§901. Causes for Administrative Action**

A. The ADRA after due notice and hearing as set forth herein and in the applicable provisions of the Administrative Procedure Act (APA), R.S. 49:950 et seq., may deny, revoke or suspend any practice credential, specialty certification, learning status or other recognition issued or applied for, or otherwise discipline an applicant for or holder of any practice credential, specialty certification, learning status or other recognition, upon finding that the person has violated the Addictive Disorders Practice Act, any rules or regulations promulgated by the ADRA, the Code of Ethics, or a prior final decision or a consent order involving the holder or applicant.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B) and La. R.S. 37:3389(G), and R.S. 37:3386.3A(3), (5), and (12), and R.S. 37:3390.3B.

**HISTORICAL NOTE:** Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:656 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1022 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2091 (December 2025).

**§903. Disciplinary Process and Procedures**

A. These rules and regulations are designed to supplement and effectuate the applicable provisions of the APA regarding the disciplinary process and procedures and are not intended to amend or repeal the provisions of the APA. To the extent any of these rules or regulations are in conflict therewith, the provisions of the APA shall govern.

B. A disciplinary proceeding, including the formal hearing, is less formal than a judicial proceeding. It is not subject to strict rules and technicalities but must be conducted in accordance with considerations of fair play and constitutional requirements of due process.

C. The purpose of a disciplinary hearing is to determine contested issues of law and fact; whether the person committed certain acts or omissions and, if so, whether those acts or omissions violate the Addictive Disorders Practice Act, a rule or regulation of the ADRA, the Code of Ethics, a prior final decision or a consent order involving the holder or applicant, and to determine the appropriate disciplinary action.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3A(3), (5), and (12) and R.S. 37:3390.3B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:656 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1022 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2091 (December 2025).

### **§905. Initiation of Complaints**

A. Complaints may be initiated by any person.

B. All complaints shall be signed and in writing. Anonymous complaints will not be considered.

C. The ADRA executive director and the board member assigned as complaint investigator shall decide whether to investigate the complaint.

1. If decision is to not investigate, a letter of denial is sent both to the complainant and the person accused of wrongdoing.

D. If the decision is to investigate, the person shall be notified that allegations have been made that the individual may have committed a breach of statute, rule or regulation, the Code of Ethics, and/or a prior final decision or consent order; and that the individual must respond in writing to the ADRA within a specified time period.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A (3), (5), and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:656 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1022 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2091 (December 2025).

### **§906. Investigation of Complaints**

A. The complaint is investigated by the board member complaint investigator and executive director of the ADRA to determine if there is sufficient evidence to warrant disciplinary proceedings.

B. The ADRA, through its executive director, may issue subpoenas to secure evidence of alleged violations.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B) and La. R.S. 37:3389(G).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1023 (April 2012).

### **§907. Informal Disposition of Complaints**

A. Complaints may be settled informally by the ADRA and the person accused of a violation without the necessity of a formal hearing.

B. The following types of informal dispositions may be utilized.

#### **1. Disposition by Correspondence**

a. For complaints deemed technical in nature and which are considered less serious (complaints for which the allegations, if taken as true, do not indicate circumstances which pose a risk or threat of harm to a client), the executive director may write to the person explaining the nature of the complaint received. If the person's subsequent response provides a satisfactory explanation, the matter may be closed.

b. If a satisfactory explanation is not forthcoming, the matter shall be pursued through an informal meeting and/or formal hearing.

#### **2. Disposition by Informal Meeting**

a. The executive director may hold an informal meeting with the person in lieu of, or in addition to, correspondence for those complaints deemed technical in nature and which are considered less serious. If the situation is satisfactorily explained in the informal meeting, the matter may be closed.

b. The person shall be given adequate notice of the informal meeting, of the issues to be discussed and of the fact that information brought out at the informal meeting may later be used in a formal hearing. The informal meeting shall be conducted by the complaint investigator or executive director or designee.

3. A settlement agreement between the person making the complaint and the person accused of a violation does not preclude disciplinary action by the ADRA.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4.

HISTORICAL NOTE: Promulgated by the Department of and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:656 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1023 (April 2012).

### **§908. Decision to Initiate Formal Complaint**

A. A decision to initiate a formal complaint or charge is made if one or more of the following conditions exist:

1. the complaint is sufficiently serious;

2. the person fails to respond to ADRA correspondence concerning the complaint;

3. the person's response to the ADRA letter or investigation fails to provide a satisfactory explanation, or fails to convince that no action is necessary; or

4. an informal meeting is convened, but fails to resolve all of the issues.

B. Prior to instituting a formal complaint, the ADRA must give notice by mail or electronic means to the individual of facts or conduct which warrant the intended action, and the individual is given an opportunity to show compliance with all lawful requirements for retention of the practice credential, specialty certification, or learning status.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B), La. R.S. 37:3389(G), R.S. 37:3386.3 A(3), (5), (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1023 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2091 (December 2025).

**§909. Sworn Complaint and Notification of Hearing**

A. A sworn complaint, fixing a time and place for hearing, is filed by the executive director of the ADRA, charging the violation of one or more of the provisions of the Addictive Disorders Practice Act, the rules and regulations promulgated thereto, the Code of Ethics, or a prior final decision or consent order involving the person.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B) and La. R.S. 37:3389(G).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1023 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2092 (December 2025).

**§911. Formal Hearing  
[Formerly §909]**

A. The ADRA has the authority, granted by R.S. 37:3390.3 et seq., to bring administrative proceedings against persons holding or applying for any practice credential, specialty certification, learning status or other recognition issued by ADRA.

B. The person has the right to appear and be heard, either in person or by counsel; the right of notice; a statement of what accusations have been made; the right to present evidence and to cross-examine; and the right to have witnesses subpoenaed. If the person does not appear, either in person or through counsel, after proper notice has been given, the person may be considered to have waived these rights and the ADRA may proceed with the hearing without the presence of the person.

C. Except for good cause shown, motions requesting a continuance of a hearing shall be in writing and shall be filed at least five days prior to the hearing date. The motion shall state the reason for the request. The executive director shall grant or deny the request in writing, within 24 hours. If the request is denied, written reasons for the denial shall be provided.

D. The executive director issues subpoenas for the ADRA for disciplinary proceedings, and when requested to do so, may issue subpoenas for the other party.

E. Testimony shall be received under oath administered by the presiding hearing officer, the executive director, or other staff or board member designated by the hearing officer.

F. Witnesses may be directly examined and cross-examined and questioned during an administrative hearing by board members.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B) and La. R.S. 37:3389(G), R.S. 37:3386.3 A(3), (5) and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:657 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1023 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2092 (December 2025).

**§913. Decision**

A. The ADRA's decision shall be based on finding(s) of fact and conclusion(s) of law. The decision shall be based on a preponderance of the evidence presented at a formal hearing, together with the determination of any appropriate sanctions, by an affirmative majority record vote of the ADRA members participating in the decision process. Decisions shall be recorded and made part of the record.

B. The ADRA decision and order shall be rendered at the hearing or taken under advisement and later rendered; and shall be served personally or domiciliary at the respondent's last known address or regular, registered, certified, or electronic mail, or by a diligent attempt.

C. Every order of the ADRA shall take effect immediately on its being rendered unless the ADRA in such order fixes a stay of execution of a sanction for a period of time against an applicant or holder. Such order, without a stay of execution, shall continue in effect until expiration of any specified time period or termination by a court of competent jurisdiction.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and R.S. 37:3390.3(B) and R.S. 37:3389(G), R.S. 37:3386.3 A(3), (5), and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1024 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2092 (December 2025).

**§915. Rehearing**

A. The ADRA may reconsider a matter which it has decided. This may involve rehearing the case, or it may involve reconsidering the case on the basis of the record. Such reconsideration may occur when a party who is dissatisfied with a decision of the ADRA files a motion requesting that the decision be reconsidered by the ADRA.

B. A motion by a party for reconsideration or rehearing must be filed within 10 days after notification of the ADRA decision. The motion shall set forth the grounds for the rehearing, which include one or more of the following:

1. the decision is clearly contrary to the law and evidence;
2. there is newly discovered evidence by the party since the hearing which is important to the issues and which the party could not have discovered with due diligence before or during the hearing;

3. there is a showing that issues not previously considered ought to be examined in order to dispose of the case properly; or

4. it would be in the public interest to further consider the issues and the evidence.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B) and R.S. 37:3389(G).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1024 (April 2012).

**§917. Consent Order  
[Formerly §911]**

A. An agreement may be entered into between the ADRA and the person against whom a complaint has been filed. The agreement is not effective until reduced to writing and signed by the person, the executive director of the ADRA and all counsel of record, and approved by the ADRA.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1024 (April 2012).

**§919. Withdrawal of a Complaint  
[Formerly §913]**

A. A complainant may withdraw a complaint at any time. The ADRA, however, may continue the investigation if it is determined that the issues are of such importance as to warrant further review.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005), repromulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012).

**§921. Refusal to Respond or Cooperate with the ADRA  
[Formerly §915]**

A. The application for and acceptance of a practice credential, specialty certification, or learning status issued by the ADRA obligates the applicant holder to respond to any request for information, or otherwise cooperate with any investigation conducted by the ADRA.

B. Any person refusing to reply to an ADRA inquiry or otherwise cooperate with the ADRA is subject to disciplinary action.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A(3), (5), and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2092 (December 2025).

**§923. Judicial Review of Adjudication**

A. Any person whose practice credential, specialty certification, learning status, or application, has been denied, revoked or suspended or who has been otherwise disciplined by the ADRA shall have the right to have the proceedings of the ADRA reviewed by the Nineteenth Judicial District Court, provided that such petition for judicial review is filed within 30 days after notice of the decision of the ADRA. The ADRA decision is enforceable in the interim unless the court orders otherwise.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A(3), (5) and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005), amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2092 (December 2025).

**§925. Appeal  
[Formerly §919]**

A. A person aggrieved by any final judgment rendered by the state district court may obtain a review of said final judgment by appeal to the appropriate circuit court of appeal. Pursuant to the applicable section of the APA, this appeal shall be taken as in any other civil case.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A(3), (5) and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005), repromulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2092 (December 2025).

**§927. Emergency Action  
[Formerly §921]**

A. If the executive director of the ADRA finds that public health, safety and welfare requires emergency action and incorporates a finding to that effect in an order, an interim suspension of a practice credential, specialty certification or learning status, may be ordered pending proceedings for disciplinary action. Such proceedings shall be promptly instituted and a formal hearing held, after due notice.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A(3), (5), and (12) and R.S. 37:3390.3 B.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005); amended by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2093 (December 2025).

**§929. Public Record**

A. All consent orders and final decisions rendered in disciplinary action shall be public record and must be posted on the ADRA website.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4(3) and La. R.S. 37:3390.3(B) and La. R.S. 37:3389(G).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Addictive Disorder Regulatory Authority, LR 38:1025 (April 2012).

## Chapter 11. Declaratory Statements

### §1101. Procedure

A. The ADRA may issue a declaratory statement in response to a request for clarification of the effect of the provisions contained in the Addictive Disorders Practice Act, R.S. 37:3386 et seq., the rules and regulations promulgated by the ADRA or the Code of Ethics.

B. A request for declaratory statement is made in the form of a petition to the ADRA. The petition should include at least:

1. the name and address of the petitioner;
2. specific reference to the statute, rule and regulation, or the Code of Ethics;
3. a concise statement of the manner in which the petitioner is aggrieved by the statute, rules and regulations, or provision of the Code of Ethics, or by its potential application to him and about which he is uncertain of its effect.

C. The petition shall be considered by the ADRA within a reasonable period of time taking into consideration the nature of the matter and the circumstances involved. The director may refer the question to counsel for the ADRA.

D. The declaratory statement of the ADRA in response to the petition shall be in writing and mailed to the petitioner at the last address furnished to the ADRA.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A(12) and R.S. 49:977.4.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:659 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2093 (December 2025).

## Chapter 13. Impaired Professional Program

### §1301. Program

A. The ADRA shall develop policies and procedures for the operation of an impaired professional program which shall include provision for the identification and rehabilitation of any individual over whom the ADRA has authority pursuant to the provisions of the Louisiana Addictive Disorders Act whose quality of service is impaired or thought to be impaired due to mental or physical conditions. The policies and procedures shall be posted on the ADRA website.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4, R.S. 37:3386.3 A(12) and R.S. 37:3390.3E.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:660 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2093 (December 2025).

## Chapter 15. Code of Ethics

### §1501. Professional Representation

A. A professional holding any ADRA practice credential, specialty certification, or learning status shall not:

1. misrepresent either directly or by implication any professional qualification, associations, or affiliations;
2. misrepresent any agency or organization by presenting it as having attributes which it does not possess; or
3. make claims about or encourage belief regarding the efficacy of any service that goes beyond those which the professional would be willing to subject to professional scrutiny.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(7).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:660 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2093 (December 2025).

### §1503. Relationships with Clients

A. A professional holding any ADRA practice credential, specialty certification, or learning status:

1. shall make known to a prospective client or person served the important aspects of the professional relationship including fees and arrangements for payment which might affect the decision of the client or person served to enter the relationship;
2. shall inform the client or person served of the purposes, goals, techniques, rules of procedure, and limitations that may affect the relationship at or before the time that the professional relationship is established;
3. shall provide in-person and telehealth services only in the context of a professional relationship and not by means of newspaper or magazine articles, radio or television programs, mail, social media, or means of a similar nature;
4. shall not give or receive a commission or rebate or other form of remuneration for the referral of clients or persons served for professional services;
5. shall not use relationships with clients or persons served to promote, commercial enterprises of any kind, whether for personal gain or the profit of an agency;
6. shall not, under normal circumstances, be involved in the counseling of personal family members, intimate friends, close associates, or others whose welfare might be jeopardized by such a dual relationship;
7. shall not, under normal circumstances, offer professional services to a person concurrently receiving assistance from another professional except with knowledge of the other professional;
8. shall take reasonable action to inform responsible authorities and appropriate individuals in cases where the

condition of a client or person served indicates a clear and imminent danger to self or others;

9. shall take reasonable precautions to protect individuals from physical and/or emotional trauma resulting from interaction within the professional setting;

10. shall not engage in activities that seek to meet the professional personal needs at the expense of a client or person served;

11. shall not engage in sexual intimacies with any client or person served during services provided or for five years after the last professional contact;

12. shall terminate a professional relationship when it is reasonably clear during services that the client or person served during services is not benefiting, and refer the client or person served to an appropriate qualified professional; and

13. shall ensure that any form of electronic communication and network used for sharing confidential information or telehealth services are secure.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(7).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:660 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2093 (December 2025).

#### **§1505. Relationships with the ADRA**

A. A professional holding any ADRA practice credential, specialty certification, or learning status:

1. Shall have the responsibility of reporting to the ADRA any knowledge of unethical conduct, unethical practice, alleged misrepresentations or violations of ADRA statute or rules.

2. Shall notify the ADRA within 30 days of:

a. any violation of the ADRA statute, rules, or any disciplinary action taken by another occupational licensing board;

b. any changes in sobriety status, specifically relapse and recovery dates;

c. any changes in legal status, including felony arrests and felony convictions; and

d. any changes in contact information, including name, address, phone number, or e-mail address.

B. The ADRA shall consider the failure of a person to respond to a request for information or other correspondence as unprofessional conduct and grounds for disciplinary action.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(7).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:660 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2094 (December 2025).

#### **§1507. Advertising and Announcements**

A. Any advertisement or announcement of services by a professional holding any ADRA practice credential, specialty certification, or learning status shall not contain information which is false, inaccurate, misleading, or deceptive information.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(7).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:660 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2094 (December 2025).

#### **§1511. Confidentiality**

A. A professional holding any ADRA practice credential, specialty certification or learning status shall not disclose any information acquired from a client or person served except:

1. with the written consent of the client or person served, or in the case of death or disability, with the written consent of the personal representative of the client or person served; or

2. when a person files a complaint with the ADRA against a professional holding any ADRA practice credential, specialty certification, or status; or 3. as otherwise provided by state or federal law or regulation.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(7).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:661 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2094 (December 2025).

## **Chapter 17. ADRA Approved Education Providers**

#### **§1705. Approved Training Institution**

A. The ADRA shall develop policies and procedures for the approval and operation of an approved training institution (ATI).

B. Approved training institution (ATI) status is granted to the nearest renewal date after the request for ATI status is approved, provided a completed application is submitted to and approved by the ADRA.

C. To maintain ADRA approval, training institutions must adhere to the supervision guidelines established by the ADRA. The ADRA may inspect and review such institutions during normal hours of operation.

D. Renewal

1. ATI status shall be renewed annually, provided:

a. a completed renewal application is received prior to the expiration date; and

b. the ATI shows continued compliance with all applicable ADRA guidelines, policies, and procedures.

## Chapter 20. Meetings

### §2001. Conduct of Meetings

A. The ADRA is obligated to provide for participation in ADRA open meetings via teleconference or video conference or, if unavailable, by viable alternative methods on an individualized basis for people with disabilities.

1. People with disabilities may be any of the following:
  - a. a member of the public with a disability recognized by the Americans with Disabilities Act (ADA);
  - b. a designated caregiver of such a person; or
  - c. a participant member of the ADRA board.

2. The ADRA shall ensure that the written public notice for an open meeting, as required by R.S. 42:19, includes the name, telephone number and email address of the board representative to whom a disability accommodation may be submitted.

B. The designated representative shall provide the requestor with an accommodation, including the teleconference, video conference link, or alternative method for participation via electronic or alternative means as soon as possible following receipt of the request, but no later than the start of the scheduled meeting.

C. Member participation via electronic or alternative means shall count for purposes of establishing quorum and voting.

AUTHORITY NOTE: Promulgated in accordance with R.S. 42:14 E (1).

HISTORICAL NOTE: Promulgated by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2095 (December 2025).

## Chapter 21. Telehealth

### §2101. Telehealth Practice in Louisiana by Licensed, Certified or Registered Addiction Counselors, Licensed, Certified or Registered Prevention Professionals, or Certified Compulsive Gambling Counselors

A. Those licensed by the ADRA as either a licensed, certified or registered addiction counselor, or a licensed, certified or registered prevention professional, or a certified compulsive gambling counselor may render services to a client or person served using telehealth as defined in and as authorized by the Louisiana Telehealth Access Act, R.S. 40:1223.1 through R.S. 40:1223.5.

B. The client or person served must be located in the state of Louisiana at the time the telehealth interaction occurs, and the licensed, certified or registered professional must be licensed as either a licensed, certified or registered addiction counselor, or a licensed, certified or registered prevention professional or a certified compulsive gambling counselor by the ADRA.

C. All laws regarding the confidentiality of client and person served information and the rights of the client or

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(10).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:661 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2094 (December 2025).

### §1707. Approved Educational Provider

A. The ADRA shall develop policies and procedures for the approval and operation of an approved educational provider.

B. The designation of approved educational provider (AEP) status is granted to the nearest renewal date after the request for AEP status is approved, provided a completed application is submitted to and approved by the ADRA.

C. Registration as an AEP status shall be renewed annually: 1. a completed renewal application is received prior to the expiration date; and

2. the AEP shows continued compliance with all applicable ADRA guidelines, policies and procedures.

D. An organization may be granted approval as a single course provider provided a completed application is submitted to and approved by the ADRA prior to offering the course.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(10).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:661 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2094 (December 2025).

### §1709. Approved Institution of Higher Education (AIHE)

A. The ADRA shall develop policies and procedures for the approval and operation of an approved institution of higher education (AIHE).

B. The designation of AIHE status is granted to the nearest renewal date one year after the request for AIHE status is approved provided a completed application is submitted to and approved by the ADRA.C.

Registration as an AIHE status shall be renewed annually provided:

1. a completed renewal application is received prior to the expiration date; and

2. the AIHE shows continued compliance with all applicable ADRA guidelines, policies, and procedures.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3388.4 and R.S. 37:3386.3 A(10).

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Office for Addictive Disorders, Addictive Disorder Regulatory Authority, LR 31:663 (March 2005), amended by Department of Health, Addictive Disorder Regulatory Authority, LR 51:2095 (December 2025).

person served to such information created during a telehealth interaction apply as if the services were rendered in person.

D. The licensed, certified or registered addiction counselor, or licensed, certified or registered prevention professional, or certified compulsive gambling counselor providing services through means of telehealth is bound to exercise the same standard of care as is required were the services rendered in person.

E. Licensing or registration of out-of-state providers possessing either a license, certification or registration as either an addiction counselor or a prevention professional, or certification as a gambling counselor may provide services for which license, certification or registration is required by the ADRA to clients or persons served in Louisiana provided the following conditions are met:

1. The individual providing telehealth services to the client or person served in Louisiana must hold a license, certification or registration from the state in which the individual providing services is located at the time the telehealth interaction occurs which license, certification or registration is in the judgment of the ADRA, comparable to the license, certification or registration requirements of the state of Louisiana for services rendered in person in the state of Louisiana.

2. The out-of-state provider must possess an unrestricted and unencumbered license, certificate or registration in good standing in order to perform the service for which this state requires a comparable license, registration or certificate, in the state in which the out of state provider is located when the services are provided.

3. The out-of-state licensee, registrant or certificate holder must apply for and obtain an out-of-state provider telehealth license, certification or registration to practice telehealth in Louisiana as either a licensed, certified or registered addiction counselor, or a licensed, certified or registered prevention professional, or a certified compulsive gambling counselor; and must pay an application fee of \$250 and an annual renewal fee of \$100.

4. Should the out-of-state provider telehealth license, certification or registration be granted by the ADRA to an out of state licensee, registrant or certificate holder, the out of state telehealth licensee, registrant or certificate holder is bound to follow all statutes, rules and regulations applicable to the comparable Louisiana licensee, registrant or certificate holder.

F. Consultation by a Louisiana licensed, certified or registered addiction counselor, or a Louisiana licensed, certified or registered prevention professional, or a Louisiana certified compulsive gambling counselor with an out of state peer professional may occur by telehealth means without need for the out of state peer professional to hold a Louisiana out-of-state provider telehealth license issued by this board.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3386.3 B (3) and R.S. 40:1223.4 A.

HISTORICAL NOTE: Promulgated by the Department of Health, Addictive Disorder Regulatory Authority, LR 51:2095 (December 2025).