

ELIGIBILITY REQUIREMENTS: CERTIFIED CLINICAL SUPERVISOR (CCS)

The ADRA shall issue a CCS credential to each candidate who meets the following minimum standards:

- 1. Is at least 21 years of age;
- 2. Possess and maintain a current LAC, CAC, RAC, or other LMHP credential with addiction specialty add-on;
- 3. Is a legal resident of the United States;
- 4. Is not in violation of any ethical standard subscribed to by the ADRA or any other board;
- 5. Has not been a substance abuser or compulsive gambler for at least 2 years prior to the application date;
- 6. Has not been convicted of a felony (see Felony Waiver Policy);
- 7. Document the completion of 90 clock hours of education:
 - a. 60 clock hours Substance Use Disorders/Addiction (alcohol and other drugs) specific education
 - b. 30 clock hours Specific to the supervision domains;
- 8. Document the completion of 10,000 hours of work experience in substance use disorder treatment:
 - a. Inclusive of 4,000 hours of work experience in a supervisory position;
- 9. Obtain a passing score on the IC&RC Clinical Supervision Exam.

REQUIREMENTS FOR RENEWAL OF CREDENTIAL: EVERY 2 YEARS

- 1. Submit a completed application for renewal of credential;
- 2. Provide proof of valid qualifying credential;
- 3. Document the completion of 14 clock hours of continuing education from an ADRA approved educational provider**:
 - a. 8 clock hours Specific to the supervision domains and/or clinical supervision;
 - b. 6 clock hours Professional Ethics.

Note: Late renewals will incur the late fee. If credential is expired for over 12 months, applicant will be required to re-test in order to renew.

All applications and renewals must be submitted online. If you already have a Certemy account and have issues accessing it, do not create a new one. Contact the ADRA office for assistance.

** Any continuing education hours obtained from education providers that are not pre-approved by the ADRA must submit the appropriate approval processing fee.